

Braunstone Park & Rowley Fields Community Meeting

**Blessed Sacrament Church,
Gooding Avenue, Braunstone
On Tuesday, 15 February 2011
Starting at 5:00 pm**

The meeting will be in two parts

5:00pm – 5:45pm

Meet your Councillors and local service providers dealing with:-

- City Warden Service
- Police
- Health Through Warmth
- Lord Mayors Appeal
- Local Transport Plan
- Community Payback
- Recycling
- Local Area Housing

5:45pm – 7:00pm

Get involved in your area and planning for the future. There will be presentations and discussions on:

- Braunstone Park and Rowley Fields Ward Action Plan
- Community Payback
- Recycling Pilot
- Ward Budgets and Grant Applications

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Michael Cooke
Councillor Anne Glover
Councillor Wayne Naylor**



Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use.

City Warden Service The City Warden for the Braunstone Park and Rowley Fields ward will be present	Police Issues Talk to your Local Police about issues or raise general queries.
Health Through Warmth Advice will be provided on how to keep warm and safe during the cold winter period.	Lord Mayors Appeal Find out more information about the Lord Mayors appeal.
Local Transport Plan Find out more information about the latest Local Transport Plan.	Community Payback A representative from the Leicestershire Probation Service will be present to talk about the Community Payback scheme.
Recycling There will be an opportunity to find out about recycling.	Local Area Housing Representatives from the Local Area Housing Office will be present.
Ward Councillors and General Information Talk to your local councillors or raise general queries	

The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

3. MINUTES OF PREVIOUS MEETING

The minutes of the previous Braunstone Park and Rowley Fields Community Meeting, held on 13 January 2011, have been circulated and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

4. RECYCLING PILOT

Jenny Loran, Service Development Manager will provide an update on the Recycling pilot scheme.

5. COMMUNITY PAYBACK

Pamela Barber from the Leicestershire Probation Service will be present to talk about the Community Payback scheme.

6. BRAUNSTONE PARK AND ROWLEY FIELDS WARD ACTION PLAN

There will be an opportunity to discuss and assist in developing the future Ward Action Plan for the Braunstone Park and Rowley Fields ward.

7. BUDGET

Appendix A

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the

Local Government Finance Act 1992 applies to them.

There will be an update on the Community Meeting Budget. Please find summaries of applications received for consideration below. Full application forms can be accessed by contacting Democratic Support on 0116 2298814 or by visiting the Council's website at www.cabinet.leicester.gov.uk.

- 1) Active Women, Love Hoops Foundation - £250. **Appendix A1**
- 2) Gallards Hill and Bendbow Rise Environmental Improvements, Abdul Tarafder, Design & Project Management, Leicester City Council - £5,000. **Appendix A2**
- 3) Older People's Consultation, b-inspired - £3,010. **Appendix A3**
- 4) Leicester and Leicestershire Photographic Society Exhibition and Programme of Talks/Demonstrations, Leicester and Leicestershire Photographic Society - £471.87. **Appendix A4**

8. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Palbinder Mann, Democratic Services Officer or James Schadla-Hall, Members Support Officer, Leicester City Council, Town Hall, Town Hall Square, Leicester, LE1 9BG

Phone 0116 229 8814/ 8824

Fax 0116 229 8819

Palbinder.Mann@leicester.gov.uk / James.Schadla-Hall@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

Appendix A1

Applicant:

Love Hoops Foundation

Proposal:

Active Women

Amount:

£250

The total project cost is £2,000 but applications for funding are being made to 8 Community Meetings, (namely Aylestone, Beaumont Leys, Braunstone and Rowley Fields, Eyres Monsell, Freeman, New Parks, Western Park and Westcotes)

This can be broken down as follows:-

Item	Cost (£)	Actual or Estimate?
Court Hire	6156	A
Coach Fees	3600	A
Training Costs	2500	A
Equipment	1200	A
Travel Expenses	2000	E
TOTAL	15,456	

Summary:

Love Hoops Foundation is part of the street games consortium that successfully bid to Sport England for funding from their Active Women programme, which targets disadvantaged women.

Under this project, over 360 young women in Leicester will be offered coaching and playing opportunities. They then will have the opportunity to take coaching and refereeing qualifications, aiming to establish 6 new basketball clubs in the City. Mentoring will be provided by the Love Hoops Foundation.

The project hopes to overcome the following barriers:-

- Access to sports facilities. Sessions will be held in young people's own communities
- Finance. The funding will help those in communities where low income families often have very little money to pay for sporting activities
- Cultural / Religious. The project aims to address young women's perceptions of sport, including letting them know that sport is an option for them. There will be female coaches from the area, who will act as positive role models

The project's targets are to:-

- Put 12 Level 1 coaches and 6 Level 2 coaches through the programme
- Have a minimum of 2 volunteers from each centre, but hopefully more
- 32 champions, 2 from each city, to be the project's "eyes and ears"
- Train 12 NATO qualified table officials and 12 referees, as well as the coaches mentioned above
- Establish 6 new clubs. These initially will have central administration, but will become self sufficient at the start of Year 3, looking for at least 12 players to register for each team
- Have 10 sessions of coaching for each group as part of the programme. It is likely that further funding will be requested, once established, to carry on the programme, leading to club establishment
- Take part in monthly tournaments over the two years, once the teams are established
- Retain 100 new players over 2 years, measured as NGB registrations.

Other Information:

The following funding has already been promised to this project:-

Sport England Active Women Grant	£5,156
Love Hoops Foundation	£2,920
City of Leicester Lady Hoops	£5,380
TOTAL:	£13,456



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

LEICESTER CITY COUNCIL

17 JAN 2011

RECEIVED
MEMBERS' SUPPORT

Ward Meeting Grant Application Form

Please read the "Guide to Ward Meeting grants and how to apply" before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

BEAUMONT LEYS
AYLESTONE, EYRES MONSELL & FREEMEN
NEW PARKS & WESTERN PARK
BRAUNSTONE, ROWLEY FIELDS & WESTCOTES

2. Name of your project/proposal

ACTIVE WOMEN

3. Name of group or person making the application

LOVE HOOPS FOUNDATION

one passion
oneleicester

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

WE ARE PART OF THE STREETGAMES CONSORTIUM THAT SUCCESSFULLY BID TO SPORT ENGLAND FOR FUNDING FROM THEIR ACTIVE WOMEN PROGRAMME THAT TARGETS DISADVANTAGED YOUNG WOMEN.

OUR PROJECT INVOLVES OFFERING COACHING AND PLAYING OPPORTUNITIES TO OVER 360 YOUNG WOMEN IN LEICESTER AND THEN GIVING THEM THE OPPORTUNITY TO TAKE COACHING AND REFEREEING QUALIFICATIONS AIMING TO ESTABLISH 6 NEW BASKETBALL CLUBS IN THE CITY OF LEICESTER.

WE WILL MENTOR THE YOUNG WOMEN AND GIVE ALL THE SUPPORT AND ADVICE NECESSARY TO MAKE THIS PROJECT SUCCEED.

WE HOPE TO OVERCOME THE FOLLOWING BARRIERS:
ACCESS: THE PROJECT WILL PROVIDE OPPORTUNITIES FOR YOUNG WOMEN TO PARTICIPATE IN SPORT. ONE OF THE MAIN ISSUES IS YOUNG PEOPLE NOT BEING ABLE TO ACCESS SPORTS FACILITIES. THE PROJECT WILL ADDRESS THIS AND HAVE SESSIONS IN PLACE UP AND RUNNING IN THEIR OWN COMMUNITIES.
FINANCE: THE FUNDING WILL ADDRESS THE ISSUES THAT YOUNG PEOPLE IN DISADVANTAGED COMMUNITIES HAVE. LOW INCOME FAMILIES WITH VERY LITTLE ACCESS TO MONEY TO PAY FOR SPORTS ACTIVITIES.
CULTURAL/RELIGIOUS: THE PROJECT WILL ADDRESS YOUNG WOMEN'S PERCEPTIONS OF SPORT. WE WILL HAVE FEMALE COACHES FROM THE AREA THAT WILL ACT AS POSITIVE ROLE MODELS FOR THE YOUNG PEOPLE TO LOOK UP TO. YOUNG WOMEN MAY NOT HAVE ANY LOCAL FEMALE ROLE MODELS TO ASPIRE TO SO HAVE NOT REALISED SPORT IS AN OPTION FOR THEM. THE PROJECT WILL ADDRESS THIS AND LET THE YOUNG WOMEN KNOW THAT SPORT IS AN OPTION FOR THEM AND THAT THERE ARE POSITIVE WOMEN ROLE MODELS OUT THERE TAKING PART IN SPORT REGULARLY.

OUR TARGETS ARE:

- PUT 12 LEVEL 1 COACHES AND 6 LEVEL 2 COACHES THROUGH PROGRAMME
- MINIMUM OF 2 VOLUNTEERS FROM EACH CENTRE, HOPEFULLY MORE!
- 32 CHAMPIONS 2 FROM EACH CITY SECONDARY SCHOOL TO BE OUR EYES AND EARS
- TO TRAIN 12 NATO QUALIFIED TABLE OFFICIALS AND 12 REFEREES PLUS THE COACHES
- 6 NEW CLUBS ESTABLISHED WITH CENTRAL ADMINISTRATION AT FIRST TO BECOME SELF SUFFICIENT AT START OF YEAR 3 LOOKING FOR AT LEAST 12 PLAYERS TO REGISTER FOR EACH TEAM
- EACH GROUP WILL HAVE 10 SESSIONS OF COACHING AS PART OF THE PROGRAMME. WE WOULD LOOK FOR FURTHER FUNDING ONCE ESTABLISHED TO CARRY ON THE PROGRAMME LEADING TO THE CLUB DEVELOPMENT
- ONCE WE HAVE THE TEAMS ESTABLISHED THEY WILL TAKE PART IN MONTHLY TOURNAMENTS OVER THE TWO YEARS
- RETAINING 100 NEW PLAYERS OVER TWO YEARS AS MEASURED BY NGB REGISTRATIONS

5. Have you attached any supporting information? YES NO
 (Please tick)

6. Does your organisation have audited accounts? YES NO
 (Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO
 (Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for? £2000

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
COURT HIRE	6156	A	500
COACH FEES	3600	A	500
TRAINING COSTS	2500	A	500
EQUIPMENT	1200	A	500
TRAVEL EXPENSES	2000	E	
Total	15456		2000

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

SPORT ENGLAND ACTIVE WOMEN GRANT
LOVE HOOPS FOUNDATION
CITY OF LEICESTER LADY HOOPS

PROMISED £5156
PROMISED £2920
PROMISED £5380

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

LOVE HOOPS FOUNDATION

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the '*Guide to Ward Meeting Grants*' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person	
JON WILKINS	
Your position in organisation or group	
SECRETARY OF TRUSTEES	
Name of organisation or group	
LOVE HOOPS FOUNDATION	
Address	
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
Phone number	Email
0116 2386421	lovehoops@btinternet.com
Signature	Date
	15/1/2011

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application

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Appendix A2

Applicant:

Abdul Tarafder, Design & Project Management, Leicester City Council

Proposal:

Gallards Hill and Bendbow Rise environmental improvements.

Amount Requested:

£5,000

This can be broken down as follows:-

		WALLS ONLY	
		BENBOW	GELLARDS
CITY HIGHWAYS			
CLEANING WALLS	1	£1,627.56	£1,627.56
APPROX. FOR TM	1	£300.00	£300.00
SUB TOTAL (1)		£1,927.56	£1,927.56
DANAHER & WALSH			
SHEET 1/1 & 2/1			
A) VERTICAL WALL CLEANING AND DEGREASING	0	£0.00	£0.00
B) VERTICAL WALL SURFACE PREPARATION INC ABRADING TO ST3	1	£3,542.00	£3,542.00
C) REPAINTING PANELS	1	£10,442.00	£10,442.00
SUB TOTAL (2)		£13,984.00	£13,984.00
D) CEILING CLEANING AND DEGREASING	0	£0.00	£0.00
E) CEILING SURFACE PREPARATION WORKS	1	£1,617.87	£2,149.20
F) COATING CEILING	1	£4,493.18	£5,968.80
SUB TOTAL (3)		£6,111.05	£8,118.00
G) REMOVE WARNING BOARDS	1	£338.36	£338.36
H) REMOVE CIRCULAR SIGNS	1	£169.18	£169.18
I) UNDERTAKE CONCRETE REPAIRS	1	£1,353.51	£1,353.51
J) RE-FIX WARNING BOARDS	1	£338.36	£338.36
K) RE-FIX CIRCULAR SIGNS	1	£169.18	£169.18
SUB TOTAL (4)		£2,368.59	£2,368.59
PRELIM. ITEMS			
A) ESTABLISH/REMOVE WELFARE FACILITIES	1	£630.59	£630.59
B) MAINTAIN WELFARE FACILITIES	1	£850.50	£850.50
C) TRAFFIC MANAGEMENT	1	£1,359.45	£1,359.45
SUB TOTAL (5)		£2,840.54	£2,840.54
INTERIM SUB TOTAL (1+2+3+4+5)		£27,231.74	£29,238.69
		£56,470.43	

Summary:

The scheme is highlighted for support by Ward Members and b-inspired.

The proposal is to prepare the underpass on Gallards Hill and Bendbow Rise by abrading the panels in readiness for painting. The works will also require traffic management to close the subway for the cleaning and painting works.

The cleaning and painting work should help with increasing light levels and improve the appearance and hopefully make it feel a safer and more inviting environment.

The costs will be part funded by the Ward Grant.

Other Information:

The project will be part funded by the Leicester City Council Local Environmental Works from CRI budgets.



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

1621

Ward Meeting Grant Application Form

Please read the "Guide to Ward Meeting grants and how to apply" before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Braunstone Park and Rowley Fields

LEICESTER CITY COUNCIL

31 JAN 2011

RECEIVED
MEMBERS' SUPPORT

2. Name of your project/proposal

Gallards Hill and Bendbow Rise environmental improvements.

3. Name of group or person making the application

Abul Tarafder

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

This scheme is highlighted for support by Ward Members and b-inspired.

The proposal is to prepare the underpass on Gallards Hill and Bendbow Rise by abrading the panels in readiness for painting. The works will also require traffic management to close the subway for the cleaning and painting works.

The cleaning and painting work should help with increasing light levels and improve the appearance and hopefully make it feel a safer and more inviting environment.

The costs will be part funded by the Ward Grant.

5. Have you attached any supporting information? YES NO

(Please tick)

6. Does your organisation have audited accounts? YES NO

(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO

(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for? £5000

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
See Attached Spread Sheet			
Total			

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

The project will be part funded by the Leicester City Council Local Environmental Works from CRI budgets.

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.


Internal Transfer to Works Order Number N103542C

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the 'Guide to Ward Meeting Grants' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person Abul Tarafder	
Your position in organisation or group Principal Engineer (Bridges)	
Name of organisation or group Leicester City Council	
Address York House Floor 4 91 Granby Street Leicester LE1 6FB	
Phone number 0116 223 2132	Email Abul.tarafder@leicester.gov.uk
Signature 	Date 31/1/2011

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application

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F) COATING CEILING	1	£4,493.18	£5,968.80
SUB TOTAL (3)		£6,111.05	£8,118.00
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H) REMOVE CIRCULAR SIGNS	1	£169.18	£169.18
I) UNDERTAKE CONCRETE REPAIRS	1	£1,353.51	£1,353.51
J) RE-FIX WARNING BOARDS	1	£338.36	£338.36
K) RE-FIX CIRCULAR SIGNS	1	£169.18	£169.18
SUB TOTAL (4)		£2,368.59	£2,368.59
PRELIM. ITEMS			
A) ESTABLISH/REMOVE WELFARE FACILITIES	1	£630.59	£630.59
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SUB TOTAL (5)		£2,840.54	£2,840.54
INTERIM SUB TOTAL (1+2+3+4+5)		£27,231.74	£29,238.69
		£56,470.43	

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Appendix A3

Applicant:

b-inspired

Proposal:

Older People's Consultation

Amount Requested:

£3,010

This can be broken down as follows:-

Item	Cost (£)	Actual or Estimate?
Staff time including on costs (12.5 days)	2770	A
Printing and Stationary	45	A
Travel expenses	60	A
Room hire	50	E
Volunteer expenses	45	E
Refreshments for focus groups	40	E
TOTAL	3,010	

Summary:

In line with the outcomes of the b-inspired neighbourhood plan and the Braunstone Park and Rowley Fields Ward Action Plan (LCC Councillors) we aim to devise and carry out a targeted consultation with people aged 60+ and living within Braunstone. Our team of qualified community engagement workers has 10 years experience of carrying out large consultations and has more recently supported Loughborough University in designing and carrying out effective and meaningful consultation. We will be looking at current service provision and investigating any possible gaps or needs. For this undertaking we will require 3 trained workers, admin support and trained volunteers.

Currently we have gained the support of local Housing providers and the local GP practice (Hockley Farm Surgery) who are in favour of our plans and are offering to support us with the access to their residents. With this research we are hoping to engage with the more isolated or immobile of our residents.

Using this multi agency approach we hope to reach in excess of 200 older people through consulting them in their own homes, residential accommodation, community

settings and places of worship. This consultation will take place over a four week period. The information gathered will then be collated in a statistical report showing the following: Age, gender, type of property, services accessed and areas of need. A visual map will be produced to show the spread and age range of the people consulted.

Following the consultation we plan to run two focus groups to explore some of the common themes that arise out of the consultation.

Information that is gathered will be shared with the above providers and will also be available to shape future provision.

This consultation may be used as a pilot that can be replicated across the city and would be a useful tool in aiding Leicester City Council's Older People's Consultative Group and local service providers around the city.

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Braunstone

2. Title of proposal

Older People's Consultation

3. Name of group or person making the proposal

b-inspired

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

In line with the outcomes of the b-inspired neighbourhood plan and the Braunstone and Rowley Fields Ward Action Plan (LCC Councillors) we aim to devise and carry out a targeted consultation with people aged 60+ and living within Braunstone. Our team of qualified community engagement workers has 10 years experience of carrying out large consultations and has more recently supported Loughborough University in designing and carrying out effective and meaningful consultation.

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Using this multi agency approach we hope to reach in excess of 200 older people through consulting them in their own homes, residential accommodation, community settings and places of worship. This consultation will take place over a four week period. The information gathered will then be collated in a statistical report showing the following: Age, gender, type of property, services accessed and areas of need. A visual map will be produced to show the spread and age range of the people consulted.

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Information that is gathered will be shared with the above providers and will also be available to shape future provision.

This consultation may be used as a pilot that can be replicated across the city and would be a useful tool in aiding Leicester City Council's Older People's Consultative Group and local service providers around the city.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£ 3,010

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Staff time including on costs (12.5 days)	2770	
Printing & Stationery	45	
Travel expenses	60	
Room hire		50
Volunteer expenses		45
Refreshments for focus groups		40
Total	3010	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

no

--

9. Who proposed the project? Please provide contact details.

Name of contact person	Anne Short
Your position in organisation or group	Neighbourhood Support Coordinator
Name of organisation or group	b-inspired
Address Neighbourhood Support Base 45 Wellinger Way Braunstone Leicester LE3 1RG	
Phone number	Email
0116 2232256	Anne.short@b-inspired.org.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)


10. Who will deliver the project? Please provide contact details.

Name of contact person	
Your position in organisation or group	B-connected co-ordinator
Name of organisation or group	
Address B-inspired Bbox Oswin Road Brailsford business Park Oswin Road Braunstone Leicester LE3 1HR	
Phone number	Email
0116 223 2256	Anne.short@b-inspired.org.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have

given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Anne Short
Signature	
Date	20.1.11

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Appendix A4

Applicant:

Leicester and Leicestershire Photographic Society

Proposal:

Leicester and Leicestershire Photographic Society Exhibition and Programme of Talks/Demonstrations.

Amount Requested:

£471.87

This can be broken down as follows:-

Item	Cost (£)	Actual or Estimate?
Rent of kitchen for the weekend so that refreshments can be provided as the BRITE Centre café will not be open	111	A
Cost of insuring loan TV (exact figure not available until we are told the make, model and price the nearer the time)	50	E
3 Prizes (£25 Amazon vouchers) for the "What Braunstone Means to Me" competition	75	A
Mountboard for mount cutting demonstrations (participants will be able to take these home) and to display Braunstone competition entries.	35.87	A
Vinyl banner to hand outside to advertise the exhibition and talks.	100	E
Rent of BRITE Centre main hall for the weekend (paid by L&LPS)	270.65	A
Other associated costs, including producing the catalogue, advertising, stationary etc. (paid by L&LPS)	250	E

TOTAL	892.52	
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Summary:

Leicester and Leicestershire Photographic Society will hold its 2011 Exhibition at the BRITE Centre on Fri 3 – Sun 5 June. The Society wants to involve the local community and has been working with b-Inspired to achieve this aim. Expert members will be offering a programme of talks and demonstrations on the Saturday and Sunday. Topics will include wildlife photography, flower and garden photography (which should appeal to the Gardening Group that meets there), photo-editing, studio photography and mount cutting. Entry to both the exhibition and the talks will be free.

We have also organised a free-to-enter photographic competition, open only to Braunstone residents, on the theme “What Braunstone Means to Me”. There will be 3 age groups (under 11, 11-16 and over 16), with a prize for each group. All entries will be on display throughout the weekend. The competition will be judged by Leicester Mercury reporter/photographer Peter Warzynski, who will also present the prizes on the Friday evening. The 3 winning photographs will appear in the Mercury. Local schools have been contacted and we hope they will involve pupils in the competition, possibly relating it to the National Curriculum. The “Get on Literacy” tutor at the BRITE Centre is planning to link learners’ work to the exhibition.

There are also competitions within the main exhibition that may be entered by the public, with a small entry fee of 75p per image, and we want to encourage entries from the local community.

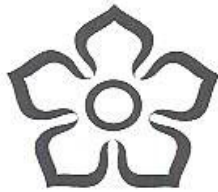
The Society is 125 years old and has a small travelling exhibition of photographs from its archives and images of the same places as they are today (including 2 images of Braunstone). The collection will be on display all weekend, and we would like to link up with the Braunstone History Group - we hope to obtain other old pictures of the area and ask their members to visit the locations and take up-to-date photographs.

One of our objectives is to show local people what the Society can offer them, through the programme of talks and the proposed work with the History Group. The exhibition catalogue, which costs just £1, comes with a free raffle ticket. The main prize will be a year’s free membership of the Society.

Other Information:

We are not seeking, and have not sought, financial help from elsewhere, but have been offered the free loan of a TV for the weekend, on which to show projected images. We have to insure this.

We will approach a supermarket for tea, coffee, sugar and milk in order to keep the price of refreshments to a minimum.



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

Ref 1620

Ward Meeting Grant Application Form

Please read the "Guide to Ward Meeting grants and how to apply" before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Braunstone Park & Rowley Fields

2. Name of your project/proposal

Leicester & Leicestershire Photographic Society Exhibition and programme of talks/demonstrations.

3. Name of group or person making the application

Leicester & Leicestershire Photographic Society

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

See separate sheet

5. Have you attached any supporting information? YES NO
(Please tick)

6. Does your organisation have audited accounts? YES NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for?

£471.87

4. Detailed description of proposal

Leicester & Leicestershire Photographic Society will hold its 2011 Exhibition at The BRITE Centre on Fri 3 – Sun 5 June. The Society wants to involve the local community and has been working with b- Inspired to achieve this aim. Expert members will be offering a programme of talks and demonstrations on the Saturday and Sunday. Topics will include wildlife photography, flower and garden photography (which should appeal to the Gardening Group that meets there), photo-editing, studio photography and mount cutting. Entry to both the exhibition and the talks will be free.

We have also organised a free-to-enter photographic competition, open only to Braunstone residents, on the theme "What Braunstone Means To Me". There will be 3 age groups (under 11, 11-16, and over 16), with a prize for each group. All entries will be on display throughout the weekend. The competition will be judged by Leicester Mercury reporter/photographer Peter Warzynski, who will also present the prizes on the Friday evening. The 3 winning photographs will appear in the Mercury. Local schools have been contacted and we hope they will involve pupils in the competition, possibly relating it to the National Curriculum. The "Get On Literacy" tutor at the BRITE Centre is planning to link learners' work to the exhibition.

There are also competitions within the main exhibition that may be entered by the public, with a small entry fee of 75p per image, and we want to encourage entries from the local community.

The Society is 125 years old and has a small travelling exhibition of photographs from its archives and images of the same places as they are today (including 2 images of Braunstone). The collection will be on display all weekend, and we would like to link up with the Braunstone History Group - we hope to obtain other old pictures of the area and ask their members to visit the locations and take up-to-date photographs.

One of our objectives is to show local people what the Society can offer them, through the programme of talks and the proposed work with the History Group. The exhibition catalogue, which costs just £1, comes with a free raffle ticket. The main prize will be a year's free membership of the Society.

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Rent of kitchen for the weekend so that we can provide refreshments, as the BRITE Centre café will not be open.	111.00	A	111.00
Cost of insuring loan TV (exact figure not available until we are told the make, model and price nearer the time)	50.00	E	50.00
3 prizes (£25 Amazon vouchers) for the "What Braunstone Means To Me" competition	75.00	A	75.00
Mountboard for mount cutting demonstrations (participants will be able to take these home) and to display Braunstone competition entries.	35.87	A	35.87
Vinyl banner to hang outside to advertise the exhibition and talks	100.00	E	100.00
Rent of BRITE Centre main hall for the weekend (paid by L&LPS)	270.65	A	100.00
Other associated costs, including producing the catalogue, advertising, stationery etc. (paid by L&LPS)	250.00	E	NIL
Total	892.52		471.87

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:
Name, address, phone number and any other contact details of the funder.
The amount requested or received.
When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

We are not seeking, and have not sought, financial help from elsewhere, but have been offered the free loan of a TV for the weekend, on which to show projected images. We have to insure this.

We will approach a supermarket for tea, coffee, sugar and milk in order to keep the price of refreshments to a minimum.

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

.....L&LPS.....

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the 'Guide to Ward Meeting Grants' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person		Jill Willis
Your position in organisation or group		Exhibition Secretary
Name of organisation or group		Leicester & Leicestershire Photographic Society
Address		<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Phone number	0116 289 1581	Email jwnutrition@yahoo.co.uk
Signature		Date 24 January 2011

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application

FREE-TO-ENTER PHOTO COMPETITION

open to

BRAUNSTONE RESIDENTS ONLY!

great prizes for under 11's, 11 – 16, over 16's

Take a photo to show “What Braunstone means to me”

Get a 6x4” print.

Use a felt-tip pen to write
your name, age, address and phone no. on the back.

Take it to
Customer Services at The BRITE Centre, Braunstone Avenue
or Neighbourhood Support at 45 Wellinger Way

by Friday 6 May

The competition will be judged by
Leicester Mercury reporter/photographer Peter Warzynski,
who will present the prizes on the evening of Friday 3 June at the
LEICESTER & LEICESTERSHIRE PHOTOGRAPHY SOCIETY EXHIBITION
at The BRITE Centre, Braunstone Avenue.

ALL PHOTOS ENTERED WILL BE ON SHOW AT THE EXHIBITION
FRI 3 JUNE 6.30 – 9.00 P.M., SAT 4 & SUN 5 JUNE 10.00 – 4.00

The 3 winning photos will appear in the Leicester Mercury.

(Leicester & Leicestershire Photographic Society and the Leicester Mercury
reserve the right to exclude any images they consider offensive or pornographic.)

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